



## **Job Description- Equine Intern – UPHA/American Royal National Championship Horse Show**

**Reports To:** Equine Coordinator

The American Royal continues to be a nationally recognized brand of excellence for over a century. The American Royal began in 1899 as the National Hereford Show and has evolved into a comprehensive season of food and agriculture activity with a yearlong impact. Today's American Royal is the home to a nationally competitive youth livestock show, the world's largest barbecue competition, a national equine championship, youth and professional rodeos, elementary and secondary education outreach, and a collegiate scholarship program. People travel to the American Royal from every state. BBQ teams come from around the globe.

The American Royal mission, to be the Nation's leader in food and agriculture education, events, and engagement, is the foundation for the current activities and the driving force for future innovation and growth. With a long-standing history in Kansas City and brand prominence worldwide, the American Royal is poised to significantly increase its relevance and impact in food and agriculture with the development of a new home, a food and agriculture event, education, and entertainment epicenter.

### **Description**

The Equine Intern – UPHA/American Royal National Championship Horse Show will assist the Equine Event Coordinator, show committee, and American Royal team, in execution of the UPHA/American Royal National Championship Horse Show. This unique micro-internship will give a behind the scenes look of putting on a national horse show. It is requested that interns be present for the duration of the show.

**Dates Desired:** November 16-21

**Responsibilities:**

- Focus will be assisting the Event Coordinator with the day-to-day needs of the show
- Provide excellent customer service to exhibitors, owners, trainers, sponsors, and spectators.
- Work closely with American Royal staff, contracted event support, and hospitality staff.
- Ensure show areas are clean, stocked, and presentable.
- Assist with class preparation, awards presentation, and arena logistics.
- Assist with event setup, breakdown, and post-event inventory.
- Welcome, orient, and provide basic training to volunteers before events.
- Other duties as assigned

**Qualifications**

- A college student pursuing higher education (four-year degree, technical education, etc.)
- Agricultural background, Saddlebred knowledge, and/or equine experience preferred
- Knowledge of Microsoft Office
- Ability to work a flexible schedule, including some evening and weekend hours, as well as some overtime hours during events

**Characteristics**

- Exceptional organizational skills
- Outstanding customer service
- Strong interpersonal skills and leadership skills; capable of working with and setting priorities among stakeholders, volunteers, and others while promoting the overall interests of the American Royal
- Excellent work ethic
- Great attention to detail
- Creative problem solving
- Strong communication skills, and ability to work with a dedicated group of volunteers
- Ability to complete occasional physical tasks such as lifting and carrying required