



# 2024 AMERICAN ROYAL WORLD SERIES OF BARBECUE® OCTOBER 30 - NOVEMBER 3 | KANSAS SPEEDWAY

## WORLD SERIES OF BARBECUE® TEAM REGISTRATION INFORMATION 101

### TO HAVE A SPACE AT THE BBQ:

- In order to have a space, teams must turn in at least one protein during the Open contest on Sunday and purchase space on the Speedway grounds.
  - o Judging on Sunday: Proteins include – Chicken, Pork Ribs, Pork Shoulder or Beef Brisket - must turn in at least one of these.
- Space and activities within your team space at the barbecue is at the team's discretion/responsibility to plan, manage, clean, etc. within the scope of the event guidelines. Please refer to team packet for rules/guidelines.
- Space is yours to do with what you would like within our regulations.

Setup and teardown must be within the set time provided by the American Royal

- Setup: Wednesday, October 30, 2024, at 8:00am until Friday, November 1, 2024, at 12:00pm/noon. Cannot bring vehicles into the infield after 12:00pm on Friday.
- Teardown: After awards on Sunday, November 3, 2024, after 6:00pm and must be cleared out/clean by 10:30pm (Leave the space as it was on arrival)

### ITEMS FOR YOUR SPACE:

- Space/Entry **ONLY** includes your team's footprint on the ground. Additional items can be purchased through the American Royal. These items will be provided to the team with specifics about each.
  - o Electric (20 amp drops), Trash Boxes and Bags, Ice, Porta Potties and Handwashing stations, etc.  
*(see the team packet and registration for the full list of items for purchase)*
- Vendors/Partners
  - o If you choose to have the following, team must use the approved vendors provided by the American Royal, but management & payment is handled by the team:
    - Tent and Rentals: Marquee Event Rentals
    - Additional Electric (generators): Foley
- All other vendors/partners and setup is at the choice of the team
  - o Includes, but not limited to: Catering, Décor, etc.  
*All vendors must abide by the rules and regulations set forth by the American Royal. Teams that contract vendors are responsible for providing the rules and regulations and ensuring that the vendors abide by these.*



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## ONLINE REGISTRATION

All participants must apply via the application link on the website and pay for their space in full to be considered a contestant/team. All applications are subject to review and acceptance by the American Royal. Decisions made by the American Royal are final and not appealable. Teams may edit their own accounts based on the deadlines listed in the “IMPORTANT DATES/DEADLINES” section on the next page of this packet. Requests past these deadlines will need to be emailed to the barbecue team at [bbq@americanroyal.com](mailto:bbq@americanroyal.com).

## REGISTRATION PAYMENT PROCESS & OPTIONS

- Full payment via Credit Card – at the time of registration
- Full payment via Check – to be mailed to the American Royal offices

For teams opting to pay via check: Finishing your team’s online registration without payment does not complete your registration. Registration data will be held until payment is received. **Team space assignments and map placement will NOT be made until the check payment is received.** It is strongly recommended to send the check immediately after you register if you would like your space honored. Teams paying via check and requesting the same space/first right of refusal from 2023 must send their check to the American Royal association by **July 28, 2024**. Full check payment must be received by October 2, 2024, in order to participate in the contest.

## ONLINE REGISTRATION TIPS – BEFORE YOU BEGIN

- If you participated in 2023 or years prior, pull your registration before beginning as a reminder of your purchases.
- Be prepared with your team information including Chief Cook’s contact, Team Name, Space Size, etc.
- Visit our website before registering and review the New Team Information packet and Team Packet.
- Online registration can take anywhere from 20 – 45 minutes.
- Forget something? Need to change something? No problem – make sure you make an account at the end of the registration and then you can log back in and make any needed adjustments.
- Put the deadlines/cut off dates in your calendar.
- There will be a \$100 late fee for teams who register after September 26, 2024 (new registrations only – not edits).



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## IMPORTANT DATES/DEADLINES

DATE (11:59 CST)	IMPORTANT INFORMATION REGARDING DEADLINES
July 28, 2024	<ul style="list-style-type: none"> <li>• Returning Teams first right of refusal</li> <li>• Deadline to purchase electrical at \$85 a drop (increase to \$105)</li> </ul>
September 2, 2024	<ul style="list-style-type: none"> <li>• Deadline to purchase electrical at \$105 a drop (increase to \$125)</li> <li>• Registration balance due in full to be placed on printed map</li> <li>• Last day to cancel registration with a full refund (minus \$5 convenience and processing fee)</li> </ul>
TBD	<ul style="list-style-type: none"> <li>• Deadline to order from Marquee before 10% price increase</li> </ul>
Mid to Late September	<ul style="list-style-type: none"> <li>• First version of the Team Map published</li> </ul>
September 26, 2024	<ul style="list-style-type: none"> <li>• Late registration fee applied to new registrations (\$100)</li> <li>• Deadline to add/edit vehicle passes/parking passes, band catering passes and electrical – (electric is at the discretion of the ops committee based on availability - \$150 per drop)</li> <li>• Registration Balance Due – if a team owes a balance on their team account, it must be paid by the end of the day, or you risk registration cancellation.</li> </ul>
October 2, 2024	<ul style="list-style-type: none"> <li>• Last day to cancel registration and receive entry fees associated with space, less a \$150 cancellation fee, and a \$5 non-refundable convenience and processing fee. Refunds for additional items are at the discretion of the American Royal team.</li> </ul>
After October 2, 2024	<ul style="list-style-type: none"> <li>• There will be no refund on space, or any additional items purchased.</li> </ul>
October 15, 2024	<ul style="list-style-type: none"> <li>• Deadline for registered teams to add/edit single tickets, team weekend wristbands, pre-ordered ice, trash, portas, hand washing stations, and Thursday night passes.</li> <li>• Last day registrations will be accepted upon space availability with no guarantee of being printed on the map</li> </ul>



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## ESTIMATED COSTS

Item	Cost
Tickets/Wristbands	\$18 each/\$22 each
Electric (3 drops max)	\$85, \$105, \$125 per drop (depending on the date of purchase)
Porta Potty/ADA Portas	\$125/\$200 each
Hand Washing Units	\$150 each

*Additional items that may be purchased: Ice (20lb bags), Trash boxes and liners, band/catering passes, etc.*

## ESTIMATED COST BASED ON APPROXIMATE ATTENDANCE

Space Size	Estimated Attendance	Cost of Space	Single Entry Tickets / \$18 (per max guest count) – if purchased by the team.	Estimated Tent Cost (per Space Size)	Electrical Drops (per space size) – limit 3	Porta Potties per guest count	Hand Washing Units per guest count
A Space (20x25) – 500 sq ft	50-65 guests (max)	\$375	\$1,170	Pending	\$255	\$125	\$150
B Space (20x50) or D Space (25x40) 1,000 sq ft	65 – 135 guests (max)	\$750	\$2,430	Pending	\$255	\$250	\$150
E Space (25x60) 1,500 sq ft	135- 200 guests (max)	\$1125	\$3,600	Pending	\$255	\$250	\$300
G Space (40x50) 2,000 sq ft	200- 275 guests (max)	\$1500	\$4,950	Pending	\$255	\$375	\$300
H Space (40x75) 3,000 sq ft	275 – 415 guests (max)	\$2250	\$7,470	Pending	\$255	\$375	\$300
J Space (40x100) 4,000 sq ft	415 – 550 guests (max)	\$3000	\$9,900	Pending	\$255++	\$500++	\$450



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Space X (RV Space) – 18.5x50	20-30 guests (max)	\$1100	\$540	Pending	No cost (50amp included)	\$125	\$150
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Notes about the above chart: Elements included are items managed by the American Royal and Marquee Event Rental. Additional costs such as Catering, Décor, supplies for competition, etc. are at the team's discretion. The only requirement of the above elements is the team space cost – all other items are at the discretion of the team to purchase.

The cost above is based on the estimate of 7-10sq.ft per person. This allows for a small amount of equipment and supplies. Please ensure that you are basing your space size off of the items that will be in your space as well as plenty of space for your guests. Each space may have one vehicle in their allocated space as well. The American Royal is not responsible for inaccurate estimates of your team space needs.

### ADDITIONAL ITEMS AVAILABLE FOR PURCHASE | NOT INCLUDED WITH SPONSOR PACKAGE OR SPACE

Additional Item for purchase	Cost for item (each)	Notes
Electrical Drop (20amp)	\$85/105/125 (depending when purchased)	Space does not come with electrical. Teams/sponsors may add up to three 20 amp electrical drops. If more electrical is needed, teams/sponsor may rent a generator through the exclusive vendor Foley.
Trash Box with 3 Liners	\$20	Space does not come with trash containers
3 Trash Liners	\$8	
Bag of Ice	\$8 OR \$10 on-site	
Straw Bale	\$15	
Porta Potty	\$125	Space does not come with private restrooms. Teams/sponsors may rent private restrooms for their space which will be serviced throughout the weekend.
Hand Washing Station	\$150	
General Public Parking Pass	\$20	
Band/Catering Pass	\$100	Pass needed for any band/catering group that is loading in/out when the gates are closed (between Friday at noon – Saturday at midnight)





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Single Entry Ticket – onto the speedway grounds	\$18	Sponsor may purchase tickets for their guests at a discounted rate of \$18 and distribute. Guests may also purchase their own same-day entry tickets will be charged at a higher rate
Team Weekend Wristband	\$22	Sponsor may purchase weekend wristbands for their guests at a discounted rate of \$22 and distribute. Guests may also purchase their own entry tickets will be charged at a higher rate. Ticketed days are Friday and Saturday.
American Royal Flag	\$60	

### YOUR TEAM HAS REGISTERED, NOW WHAT?

#### BEFORE THE WEEKEND:

- Read the team packet – it is packed full of information and important dates/deadlines
- Read and understand parking and what to do with your vehicles prior to arrival and when you arrive.
- Read and understand the KCBS judging rules and practice your timing!
  - If possible, take a CBJ class. It really helps to understand how the judging occurs.
  - Also, if possible, go to another KCBS sanctioned competition prior. The judging will be the same but the Royal is much larger and more intense.
- Electric: be aware that the electrical plug you will get is like the one in your home. You may need an adapter. Check what you plan on plugging in prior.
- Check the weather about 4 days out. At that time consider that the days may be warm, but the early mornings and nights could get very cool – be prepared for all types of weather.

#### PACKING AND PREPARING:

- When you begin packing for the weekend:
  - First consider that you are going on a camping trip for 3-4 days – pack for that!
  - Secondly, consider all the items you need to compete
- Food: when purchasing food for the competition, don't forget about your own meals.
- Fill your camper with water before you arrive.
- Extension cords:
  - Bring extra and the longest ones you have
- Supplies:
  - Get plenty of trash bags and trash boxes. (We sell them too!)
  - Paper Towels – get extra

#### COMPETITION NOTES:

- Don't forget about your garnish! It affects your turn in box and presentation
- Walk and time your walk from your space to turn in and back, you will need to know this when turning in
- Check the times of the cooks' meetings and set a reminder for those.
- Make extra – you will want to pick the best to present to the judges



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- Don't forget about lighting
- Have extra coolers for ice – not just for food and beverage
- Tents will not be provided with space – be sure to bring your own or order in advance.

## THROUGHOUT THE WEEKEND:

- Ice will be available to be purchased and picked up or delivered to your spot!
- Clean up
  - Keep your space clean throughout the weekend – it will help your Sunday clean up and load out.
  - On Sunday after awards, you have a couple hours to clean up. Begin your clean up Sunday morning while cooking for the open meats competition.

*Updated 5.23.24*